MetLife[®] Auto & Home

YOUR PERSONAL PROPERTY INVENTORY



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Why a Personal Property Inventory?

If your home were destroyed, or a theft occurred, could you compile a complete list of your personal property from memory? Most people couldn't, but that's something you'd be asked to do at the time you filed a claim.

This booklet is designed to assist you in listing your personal assets and calculating their approximate replacement value.

We know that putting a dollar value on possessions you've accumulated over many years is difficult and that only you can decide the extent of your insurance needs. However, if the unthinkable happened, would you have enough coverage for everything?

Your Personal Property Inventory serves two important functions:

- □ as a valuable record of your possessions.
- □ as a way for you to judge the adequacy of your present coverage.

After you complete the inventory, you may find that you have property that requires a professional appraisal to determine the appropriate value. Appraisals are especially useful for expensive or unique items such as furs, jewelry, art, and silver. The appraisal can also serve as a record of the description of your property.

Once the appraisal has been completed, you should then determine whether your insurance coverage is adequate or if you need to increase or add coverage for certain items. The appraisal is also useful as a means to verify replacement value in the event you need to place a claim.

Once completed, the appraisal should be stored somewhere safe, preferably away from your home. Then if the worst happened, your Personal Property Inventory would still be available at the time you reported a loss.

Please take a few minutes to fill out this helpful record of the valuables you've collected along the way. If you have any questions or need to make changes to your coverages, we'd be glad to help.

Living Room

Living Room

Qty.	Article	Year Purchased	Manufacture & Model	r Cost	<u>Qty.</u>	Article	Year Purchased	Manufactu & Model	er Cost
	bric-a-brac	:				<u>lamps</u>			
						mirrors			
	CD's & tap	es				pictures			
						·			
	chairs					rugs & pa	ds		
	clocks								
						sofas			
	coffee table	es				stereo eq	uip.		
	curtains &	drapes				telephone)		
						television			
	desks					VCR/DVE)		
	fireplace fix	xtures				videotape	25		
		_			_			TOTAL	

Kitchen

Kitchen

Dining Room

Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>	Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>	Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>
blender	pots & pans	bric-a-brac
bric-a-brac		
		buffet
chairs	radio	chairs
	refrigerator	
coffee maker	silverware	china
curtains/drapes	stove (not built-in)	
dishes	table	china cabinet
	telephone	curtains/drapes
dishwasher (portable)	television	elec. appliances
food processor	toaster	glassware
food/supplies	toaster oven	
	utensils	napkins
	utility cart	pictures
	TOTAL	
glassware		rugs & pads
microwave oven		serving tables
mixer		silverware
other appliances		table
		table cloths
		table pads
pictures		TOTAL

Bedroom 1

Bedroom 2

Bedroom 3

Year Manufacturer Qty. Article Purchased & Model Cost	Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>	Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>
bedding	bedding	bedding
beds	beds	beds
bric-a-brac	bric-a-brac	bric-a-brac
chairs	chairs	chairs
chest of drawers	chest of drawers	chest of drawers
clocks	clocks	clocks
curtains/drapes	curtains/drapes	curtains/drapes
desks	desks	desks
dressers	dressers	dressers
dressing tables	dressing tables	dressing tables
lamps	lamps	lamps
mattresses	mattresses	mattresses
mirrors	mirrors	mirrors
night tables	night tables	night tables
pictures	pictures	pictures
radio	radio	radio
rugs & pads	rugs & pads	rugs & pads
telephone	telephone	telephone
television	television	television
TOTAL	TOTAL	TOTAL

Den or Study

Family or Rec Room

Family or Rec Room

Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>	Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>	Year Manufacturer <u>Qty. Article Purchased & Model Cost</u>
books	bric-a-brac	television
		VCR/DVD
bric-a-brac	CD's & tapes	video games
	chairs	video tapes
chairs		TOTAL
	clocks	
clocks	computer	
computer		
	curtains/drapes	
desks	desks	
lamps	fireplace fixtures	
pictures	lamps other	
printer	other electronics	
rugs & pads		
scanner	pictures	
sofa	printer	
stereo	radio	
tables	rugs & pads	
	scanner	
telephone	sofas	
television	stereo	
VCR/DVD	tables	
TOTAL	telephone	

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Hallways/Entrance Ways

Sunrooms/Porches/Patios/Decks

Bathrooms

<u>Qty.</u>	Article	Year Purchased	Manufacture & Model	er Cost	<u>Qty.</u>	Article	Year Purchased	Manufacture & Model	er Cost	<u>Qty. Ar</u>	ticle	Year Purchased	Manufacturei & Model	Cost
	bric-a-bra	ac				chairs				clot	thes ha	mpers		
										ele	c. hair i	ollers		
	chairs									ele	c. razoi			
										ele	c. tooth	brush		
	curtains/c	Irapes				curtains/c	drapes			fur	rniture			
	lamps									hai	r dryer			
						lamps				hea	ater			
	mirrors									cab	m <u>pinet co</u>	edicine ntents		
	pictures					outdoor equipme	cooking nt							
										mir	rors			
	rugs & pa	lds				rugs & pa	ads			rug	<u>js & pac</u>	ds		
	tables					sofas				sca	ales			
			TOTAL							shc	ower cu	rtain		
						tables				toile	et articl	es		
								TOTAL						
										tow	vels & li	nens		

TOTAL

Sunrooms/Porches/Patios/Decks

Bathrooms

Personal Effects - Men

Year Manufac <u>Qty. Article Purchased & Mode</u>	<u>Qty. Article</u>	Year Purchased	Manufacture & Model	r Cost	<u>Qty.</u>	Article	Year Purchased	Manufactur & Model	er Cost
chairs	 clothes ha	impers				belts			
	 elec. hair	rollers							
	 elec. razo	r				coats & ja	ckets		
	 elec. tooth	brush							
curtains/drapes	 furniture					gloves			
	 					hats			
	 hair dryer					jewelry			
lamps	 heater					neckties			
	 cabinet co	nedicine Intents				rainwear			
outdoor cooking	 					shirts			
outdoor cooking equipment	 								
	 mirrors					shoes			
rugs & pads	 rugs & pac	ds							
	 					slacks			
sofas	 scales					socks			
	 shower cu	ırtain				suits			
tables	 toilet articl	es							
						sweaters			
TOTAL	 					umbrellas			
	towels & li	nens				underwea	r		
						watches			
						miscellane	eous		
		•	TOTAL						
							-	TOTAL	

Miscellaneous	Summary	Notes		
Year Manufacturer	Purchased Cost			
<u>Qty. Article Purchased & Model Cos</u>	tLiving Room			
	Kitchen			
	Dining Room			
	Bedroom 1			
	Bedroom 2			
	Bedroom 3			
	Den or Study			
	Family or Recreation Room			
	Hallways and Entrance Ways			
	Sunrooms, Porches, Patios, Decks			
	Bathrooms			
	Attic, Basement, Garage			
	Personal Effects - Women			
	Personal Effects - Men			
	Miscellaneous			
		-		
		· · · · · · · · · · · · · · · · · · ·		
	Total value of your personal property TOTAL			
TOTAL				
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